**COLONIAL POINTE COMMUNITY ASSOCIATION INC.**

**BOARD OF DIRECTORS MEETING**

**Sandcastle Property Management**

**16266n San Carlos Blvd/. Suite 10**

**March 19, 2024 at 5pm**

**Call to Order:** The meeting was called to order 5:00 p.m. by President, Dennis Corcoran.

**Notice of Posting**: Notice of meeting was posted at the front gate and on the community website 7 days before meeting.

**Quorum:** Certification of quorum with four Directors present:

 President: Dennis Corcoran

 Vice President: David Scharnweber

Secretary: Eunice Churchill

 Director: Gordie Redshaw

Also in attendance: Matt Deavers (Community Assoc. Manager), Evelyn Scharnweber (ARC), and homeowners Leo & Linda Michaud.

**Reading and Approval of Minutes:** A motion was made by Dennis Corcoran to approve the February 13, 2024 Board of Directors Minutes as written. Motion was seconded by Gordie Redshaw. All were in favor and motion passed 4-0.

**Treasurer’s Report**:

Due to the continued absence of Dan Losey, Matt Deavers presented the financial report. As of today, income and disbursements are in line with the budget.

**Committee Reports:**

**ARC** – 15002 - new concrete flat tile roof - approved

**Violations** – 15079 – Matt will call about mowing lawn/weeds

Letters will be sent to homeowners that still have tarps on roofs requesting that they advise when repairs will be made or if they are still in litigation with insurance companies.

**Security** – Nothing to report.

**Landscaping -** Tree needs replacing at front entrance to community.

At this time, all landscaping needs are on hold until gate and roadway are repaired/fixed.

**Old Business:** Gate repair and new call box numbers are now available, as well as the battery back up system needed.

Motion was made by Eunice Churchill to approve new callbox and UPS emergency battery supply system to be installed by Diamond Access Technology in the amount of $5175.21. Motion was seconded by Dennis Corcoran. All were in favor and motion passed 4-0 .

Mill and Pave estimate from Atlantic Southern in the amount of $110 614 has been received. A further $800 will be applied for permitting. To pay for this money will be applied from reserve funding, end of year surplus and monies from a special assessment.

Motion was made by Dennis Corcoran to approve Atlantic Southern to mill and pave in the amount of $111 414.00. Motion was seconded by Eunice Churchill. All were in favor and the motion passed 4-0.

**New Business**: Assessment Meeting will be held after the Annual General Meeting on Aril 16, 2024.

Discussion will take place at this meeting regarding the assessment and payment terms.

**Open Forum**: Nothing to discuss.

**Date/Time/Location of Next Meeting:** Next meetingwill be on April 16, 2024 at Pine Ridge Community Center, Pine Ridge Road at 6pm.

**Adjournment:** With no additional business to discuss, a motion was made by Eunice Churchill, and seconded by Dennis Corcoran to adjourn the meeting. All were in favor and the meeting adjourned at 5:58 pm.